



# AJC-Largo Newsletter

FIRST EDITION

JANUARY, 2019

## HAPPY NEW!!!

*In an effort to increase information-sharing and integration of services throughout AJC-Largo and the local workforce development community, this quarterly newsletter is intended to inform and support the common mission and interests of AJC-Largo and community Partner Staff to provide job preparedness & readiness services and viable career opportunities for the local areas' job seeking residents and employers.*

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## Prince George's County: Jobs and Economic Development Agenda

### Message from Angela Alsobrooks, County Executive

Prince George's County has made great progress in economic development over the last several years. As we attract more opportunities and investments to the County, we must make sure our residents are workforce ready with the skills necessary to take advantage of these new jobs.

To accomplish this, our County is going to start investing in workforce development training to supplement what is already offered through state and federal governments. These investments will add new resources to training programs, allowing them to expand and positively impact even more residents. We will also begin more proactive outreach into our communities to ensure everyone who needs these services are given the opportunity to participate.



In addition to investing more in workforce development, my administration is focusing heavily on attracting new economic development to the County. We will work to bring much-needed development to our inner Beltway communities, which will not only alleviate retail concerns but also provide new jobs to those areas. We will work to bring more high-quality retail to the County, including more restaurants and clothing options. Finally, we will work to bring more companies to our County with high-skill tech jobs.

We recently held the ribbon-cutting ceremony for the Aerospace Corporation which just resettled in Prince George's County, and we will let similar companies know that they are also welcome to relocate to the County.

Both workforce development and economic development go hand-in-hand. As we continue to build a skilled workforce in Prince George's, more companies will seek to relocate here. And as more companies relocate, we will grow our commercial tax base and have additional resources to devote to workforce development programs, public education, and much more. Our goal is to continue investing in our residents and our communities to ensure everyone has access to the new opportunities that will continue to come to Prince George's County.

# What's NEW at AJC-Largo!

## New Core Partner

### United Communities Against Poverty



For more information go to:  
[www.ucappgc.org](http://www.ucappgc.org)

## New Service

### Mental Health Services



Available O/A February 18, 2019  
 Referral instructions forthcoming

## New Workshops, etc.

- ⇒ Basic Computer Skills Workshops:
    - MS Word & Excel
  - ⇒ 50 + Information Workshops
  - ⇒ DORS Orientation
  - ⇒ Stress Management Workshops
- Workshop registration instructions and contact info. on p. 3

## Staff Spotlight—LaWade Garris, Job Corps



Have you met **Ms. LaWade Garris**, Job Corps Coordinator? Ms. Garris has served as a recruiter for Job Corps at AJC-Largo for over a year. LaWade is an avid doubles and mixed doubles tennis player and competes in various tournaments. She also enjoys running and has completed the Pittsburgh Marathon and 2018 MCM 10K. LaWade's personal challenge for 2019 is to Sky-dive. LaWade says what she enjoys most about her work is assisting students (i.e. program applicants) in meeting the eligibility criteria so they can receive great career training in high demand industries and begin working toward long-term successful careers. LaWade's "words of wisdom" to public workforce development professionals is to: **STAY FOCUSED!!!!** Meaning, as workforce development professionals, we must know what our role is and the role of our Partners to best support and guide Customers toward successful career outcomes. If you are working with a young person finding their career pathway or a person (of any age) with a disability, please feel free to refer them to Ms. Garris and/or the AJC-Largo Job Corps Team. **Note: Interested persons must meet eligibility requirements.**

*The Maryland Department of Labor, Licensing and Regulation (DLLR) is committed to safeguarding and protecting Marylanders. We're proud to support the economic stability of the state by providing businesses, the workforce, and the consuming public with high-quality, customer-focused regulatory, employment, and training services. For updates and information, follow DLLR on Twitter (@MD\_DLLR), Facebook and visit our website.*



## AJC-Largo Core Partner Spotlight

Maryland's American Job Centers, conveniently located throughout the state, provide a full range of **free** assistance to job seekers that includes career exploration, referrals to training programs, placement services, resumé preparation, and workshops to enhance job seeking skills and work readiness. Applicants have access to computers with internet access, printers, photocopiers, fax machines, telephones, and a variety of job search resource materials.

## Maryland Gains 7,900 Jobs in November



*State Unemployment Rate Falls to 4.0 Percent*

BALTIMORE (Dec. 21, 2018) – According to preliminary survey data, Maryland added 7,900 jobs in November, the eighth month this year to post over-the-month job gains. Compared to this time last year, Maryland jobs are up by 36,700, for an over-the-year increase of 1.3 percent. Maryland's unemployment rate has now fallen to 4.0 percent. "Maryland's strong economy provides a stable foundation for employers to invest in and grow their businesses, creating a need for talent," said Labor Secretary Kelly M. Schulz. "Maryland's workforce development programs meet that need by creating formal career paths to good jobs, reducing barriers to employment, providing occupational skills development, and so much more. These innovative programs work with employers to strategically build and strengthen their talent pipeline, ensuring a ready and capable workforce both now and in the future."



### AJC-Largo Core WIOA Partners

AJC-Largo consists of eight state-mandated Partners that contribute services, programs, and resources to support Prince George’s County jobseekers and employers to address and achieve their employment-related needs and goals. You are highly encouraged to familiarize yourself with each WIOA core partners’ offerings to efficiently and effectively support and assist AJC-Largo Customers. For more information about each core partners’ services, programs, and resources contact the AJC-Largo Operator (contact info on p. 4).

	Maryland Department of Labor, Licensing & Regulations		Prince George’s Community College
	Maryland Division of Rehabilitation Services		Employ Prince George’s
	Local Department of Social Services		United Communities Against Poverty
	Job Corps		Senior Community Service Employment Program

## AJC-Largo Community Network News

Did you know AJC-Largo has over 50 community partners, AND GROWING??? Community partners share a common mission: to provide jobseekers a wide-array of employment-related services, resources, and programs throughout the local area. For more information about community partners, their contact information, and service offerings, please contact the AJC-Largo Operator (contact info on p. 4).



This issue highlights our Prince George’s County Memorial Library System (PGCMLS) community partner. PGCMLS offers a host of online employment-related services and resources for jobseekers. PGCMLS online services can be accessed at:

<https://www.pgcls.info>

Note: You must have a PGCMLS library card to access the job services & resources on the PGCMLS employment webpage. Go to the PGCMLS website to register for a virtual library card.

### AJC-Largo’s Self-Directed Services Offered to Job Seekers:

In addition to Core Partner services, programs, etc., AJC-Largo offers **FREE** self-directed services to job seekers who have satisfied all intake/ MWE requirement(s). Check out the list of regularly scheduled workshops/orientations/information sessions available at AJC-Largo.

Customers can register for workshops at: <https://mwejobs.maryland.gov>

- ⇒Click Appointment Center
- ⇒Click Events Calendar
- ⇒Select the date (s) you wish to attend.

Or call AJC-Largo for more information at: 301-618-8425

#### Regular Workshops

- How to get the most of MWE/ AJC Orientation
- Resume Clinic
- Interviewing Skills
- Mapping a Quality Job Search
- Basic Microsoft Word & Excel
- DORS Orientation
- Stress Management
- 50+ Information Workshop
- Federal Hiring Process
- La Busqueda de Empleo

#### Additional Self-Directed Services

- Intake & Resource Rooms**  
(Computers, printers, and basic equipment/resources for jobseekers)
- Special Events & Activities**  
(Hiring events, guest speakers, etc.)
- Ready-to-Work Program\***  
(Rapid employment processes, work with core Partner Business Consultants, based on eligibility)
- Mental Health Services**  
(Individual 30-minute counseling sessions with licensed mental health professional)





## Message from Conrad Samuels, Local Workforce Development Board Chair

On behalf of the Prince George's County Workforce Development Board, I would like to thank all of our American Job Center and American Job Center Community Network partners for your hard work and dedication to serve the residents and businesses of Prince George's County. Over the past three years you have helped us overhaul our American Job Center and our Public Workforce System to become one of the best in the nation. Your work has enabled us to help thousands of businesses improve their productivity and help thousands of job seekers to improve their quality of life by gaining employment. This success could only be accomplished through teamwork and a commitment to help others.

Under the direction and support of County Executive Angela D. Alsobrooks, the Workforce Development Board believes that much more success is possible and forthcoming. We look forward to supporting your programs and efforts in 2019.

**Again, thank you for your commitment and passion to improve Prince George's County!**

Conrad Samuels  
Chair, Prince George's County Workforce Development Board

## Workforce Development Tips & Topics

According to a recent U.S. News & World Report article, in 2019, the U.S job market will offer "great career opportunities" for job seekers. However, job seekers must be quite savvy in their job search activities. Below are the top 10 job search skills job seekers should know:



1. *Understand how applicant tracking systems are heavily relied upon by employers.*
2. *The traditional one-page resume may hurt more than help.*
3. *Interviewing processes are much more rigorous.*
4. *Job seekers must know their worth.*
5. *Job seekers should join online employer communities.*
6. *Job seekers should seek out someone(s) to refer them directly for positions.*
7. *Look beyond job boards.*
8. *Freshen up or create a LinkedIn Profile.*
9. *Pay close attention to job postings/announcements on social media.*
10. *Consider remote work opportunities.*

Read more at: <https://money.usnews.com/money/blogs/outside-voices-careers/articles/what-job-hunters-should-expect-in-2019>

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**Normal Business Hours**  
Mon.—Thurs:  
8am—4pm  
Fri: 8am—2pm  
Excluding Holidays & Breaks

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Visit us at: <http://www.pgcajc.com>