

**PRINCE GEORGE'S COUNTY  
LOCAL WORKFORCE DEVELOPMENT BOARD (LWDB)**

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**Wednesday, October 21, 2020  
Local Workforce Board Meeting Minutes**

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Virtual Zoom Meeting

**Attendees:**

**Board Members**

Dawnn Leary  
Yvette Snowden  
Ebony Stocks^  
Gloria Brown Burnett  
Jacqueline Boles  
Kari Pompili  
Sara McDonough  
Stacey Butler  
Natalie Mitchell  
David Harrington  
Erika Bailey

Kelley Bishop  
Jean-Paul Cadet  
Debbie Livingston  
Denise Robinson  
Jeff Henderson^  
Jasmine Taylor  
Lindsay Dively^  
Brian Courtien  
Erica Berry Wilson  
Angie Rodgers^

^Designee

**Employ Prince George's Staff**

Walter Simmons  
Jeffrey Dufresne  
Annette Chisolm  
Portia Hurtt

Jamie Gunnell  
Angelica Brown  
Lisa Barber  
Vernice Gonzalez

**Welcome**

The meeting opened at 9:03 a.m. with greetings from Executive Director Walter Simmons.

**Review of Minutes**

**Dawnn Leary**

- Minutes of the August 19, 2020 meeting were presented for approval.
  - Motion made by Debbie Livingston; seconded by Stacey Butler and carried unanimously.

## **WDB Updates**

**Walter Simmons  
& Jamie Gunnell**

- **New Board Members**

- Dawnn Leary introduced the following new board members: Senator Jim Rosapepe (District 21), Council Member Deni Taveras (District 2), and David Harrington (President and CEO of Prince George's County Chamber of Commerce).

- **WDB Member Composition**

- Walter Simmons announced that there are 5 to 6 more vacant positions on the board. The next positions to fill include a representative from the Hispanic Chamber of Commerce, a local community development organization, and a business entity (preferably IT or cybersecurity).
- Recommendations to fill these positions are requested by October 30, 2020.

## **Committee Updates**

**Board & Staff**

- **Finance Committee**

**Gloria Brown Burnett  
& Jeffrey Dufresne**

- Jeffrey Dufresne provided an update that the Finance Committee met in September to complete a full budget review from last year and reported that the board was 99.8% on target.

## **Old Business**

- **FY21 Conflict of Interest Certification Update**

**Jamie Gunnell**

- Jamie Gunnell announced 72% completion of the Conflict of Interest Certification agreements.

- **AJC National Harbor Update**

**Jamie Gunnell**

- Jamie Gunnell reported that the buildout for the AJC National Harbor is underway and is tentatively scheduled to open in January.

- **Prince George's Regional Workforce HUB Update**

**Walter Simmons**

- Walter Simmons announced that the West End Capital Group, the owner of Iverson Mall, cannot move forward with financing the renovations for the Regional Workforce HUB.
- Walter Simmons also shared that the town of Bladensburg has reached out to inform the LWDB that they have a 15,000 sq. ft. space available that could be a potential option for the Regional Workforce HUB.

- **Vehicles for Change Update**

**Jamie Gunnell**

- Jamie Gunnell announced that Prince George's County has provided funding for Vehicles for Change and will be executing the lease agreement. Currently, the county is in the process of determining which building they will move forward with.

### **New Business**

- ***PY19/FY20 Annual Report***

**Walter Simmons &  
Vernice Gonzalez**

- Walter Simmons suggested that all board members read the Annual Report, especially as we move into writing the Local Plan.
- Vernice Gonzalez shared insights from the PY19/FY20 Annual Report.

- ***ETPL & Youth Services Waiver***

**Portia Hurtt &  
Jamie Gunnell**

- Portia Hurtt announced that she submitted letters on behalf of the Maryland Workforce Association (MWA) for the ETPL Waiver & Youth Services Waiver.
- The ETPL Waiver decreased reporting requirements, with the goal of providing a more robust marketplace where customers can receive the training they want with less regulation. Reporting will be required only for those dual enrolled in a WIOA program.
- The Out of School Youth Waiver allows required expenditures to be decreased from 75% to 50%, allowing 50% spending on In School Youth programs.

- ***Local and Regional Plan Update***

**Walter Simmons**

- Walter Simmons announced that the drafting of the Local Plan will be led by the AJC Committee, now until February.
- The Local Plan will be used from 2020 to 2024.
- Walter Simmons also shared that two or three board members will be involved with the creation of the Regional Plan.

### **Adjournment**

**Dawnn Leary**

- Next Meeting / Public Meeting: December 2, 2020 via virtual Zoom meeting. Link will be provided in advance of the meeting.
- Meeting adjourned at 10:24 a.m.