The Workforce Innovation and Opportunity Act (WIOA) of 2014 prohibits On-the-Job Training (OJT) with employers who have relocated their facilities, or portions of their facilities, until 120 days have elapsed since the commencement of operations at the relocated site, if such relocation results or resulted, in a loss of employment for any employee of such establishment at the original location.

In order to be considered for OJT contract, the OJT Representative is conducting this pre-award review to assist in determining if the relocation of your establishment has resulted in such unemployment.

Please respond to the following inquiries and return them to the address identified above.
QUESTIONNAIRE:

1. What date did your establishment move, or start-up at __________________? ___/___/___
   (Location)
2. Is this new location a "start-up" and therefore does not negatively effect employment levels at existing Company locations? ___________ (if yes, questions #3-11 may be disregarded)
3. From which labor market area did your establishment move? ____________________________
   (City, state)
4. How many employees were employed at your previous location? _______
5. How many employees were affected by this relocation? _______
6. How many affected employees were afforded the opportunity to transfer to the new location? _______
7. How many employees transferred or have plans to transfer? _______
8. How many affected employees were or are eligible for retirement? _______
9. How many employees retired or have plans to retire? _______
10. For those affected employees declining transfer opportunities or ineligible for retirement, what efforts did your company make to provide alternative employment opportunities or otherwise provide separation assistance?

______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

11. How many of the affected workers are eligible for and have applied for unemployment insurance? _______
12. Please feel free to provide any additional comments with regard to your company's start-up, or relocation.

______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

I ATTEST that the above is accurate on the date this was signed.

_______________________________________________________       ________________________
Signature of Employer Authorized Representative              Date

________________________________________________________       _________________________
Signature of EPG Authorized Representative                                Date