

**PRINCE GEORGE'S COUNTY
WORKFORCE DEVELOPMENT BOARD (WDB)**

**Wednesday, June 16, 2021
Workforce Development Board Meeting Minutes**

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Virtual Zoom Meeting

Board Members:

- | | |
|-------------------------|-------------------------|
| 1. Natalie Mitchell | 13. Sara McDonough |
| 2. Charnetia Young* | 14. Troy Green |
| 3. Ericka Bailey^ | 15. Dr. Jean Paul Cadet |
| 4. Senator Jim Rosapepe | 16. Dawnn Leary* |
| 5. Juan Carlos | 17. Jeff Henderson |
| 6. Kari Pompili | 18. Lindsay Dively^ |
| 7. Mitch Mitchell | 19. Erica Berry Wilson |
| 8. Dr. Yvette Snowden | 20. Stacey Butler^ |
| 9. Pat Philippe | 21. Rasheed Jamison |
| 10. Brian Courtien | 22. CM Deni Taveras |
| 11. Debbie Livingston | 23. Amy Petkovsek |
| 12. Ebony Stocks | |

^Designee, Chair, or Vice-Chair*

GWDB Staff, GWDB Members, County Government & Elected Officials:

Angie Rodgers, PGC CEX

Board Staff & Guest of the Board

Walter Simmons
Jamie Gunnell
Jeffrey Dufresne
Portia Hurtt

Vernice Gonzalez
Lisa Barber
Madison Harris^

^Intern

Welcome

Charnetia Young

The meeting opened at 9:05 a.m. with a greeting from Chair Charnetia Young.

Approval of Minutes

Charnetia Young

- Minutes of the April 21, 2021 meeting were presented for approval by Charnetia Young.
 - Motion to approve the minutes made by Dawnn Leary; seconded by Charnetia Young and carried out unanimously.

WDB Updates

Board

Conflict of Interest Policy

Charnetia Young &
Portia Hurtt

- Portia Hurtt presented the Conflict of Interest Policy. The board discussed the sharing of meeting minutes if someone has a conflict of interest and a discussion of sanctions related to policy violations.
 - Motion to approve the Board's Conflict of Interest Policy made by Dawnn Leary; seconded by Ebony Stocks and carried out unanimously.

WIOA Title I Self Sufficiency Policy

Charnetia Young &
Portia Hurtt

- Portia Hurtt presented the WIOA Title I Self Sufficiency Policy for a vote to approve the new policy.
 - Motion to approve the WIOA Title I Self Sufficiency Policy made by Senator Jim Rosapepe; seconded by Brian Courtien and carried out unanimously.

FY22 Meeting Times & Location(s)

Charnetia Young

- Charnetia Young began a discussion on the preference of the board meeting times and locations. The board agreed to keep the meeting times at 9:00 a.m. A discussion began about keeping board meetings virtual.
 - Motion to keep the standard meetings virtual and special meetings in person made by Dr. Yvette Snowden; seconded by Senator Jim Rosapepe and carried out unanimously.

Old Business

Staff

AJC National Harbor Update

Jamie Gunnell

- Jamie Gunnell provided an update on the status of AJC National Harbor by sharing photos, videos, and a PowerPoint presentation. The expected completion date for the center is Fall 2021.

AJC Mobile Unit Update

Lisa Barber

- Lisa Barber provided an update on the status of the AJC Mobile Unit and shared that the expected completion date is February 2022.

Local Plan Update (AJC Committee)

Walter Simmons

- Walter Simmons provided an update on the Local Plan, Sub plans, and possible issues/conflict as outlined below:
 - Sub plans
 - Business Services Plan 2020 – 2024
 - Covid-19 Workforce Development Recovery Plan
 - Veterans Workforce Development Services Plan 2020 – 2024
 - Returning Citizen Workforce Development Services Plan 2020 – 2024
 - Possible Issues/Conflicts
 - MD Labor Unemployment Insurance Division Service Delivery in Prince George’s County
 - WIOA Title I Career Service providers providing Unemployment Insurance Services at American Job Centers
 - WDB Local ETP List
 - Local Area Exception Process
 - Providers and Services Delivered at American Job Center National Harbor

Committee Updates

Board & Staff

Finance Committee

Gloria Brown Burnett & Jeffrey Dufresne

- Jeffrey Dufresne and the Finance Committee Chair provided an update on the FY22 ARPA Budget approval, FY22 WIOA Adult & Dislocated Worker Budget approval, and the FY22 WIOA Youth Budget approval.

Business Committee

Jeff Henderson & Walter Simmons

- Walter Simmons and the Business Committee Chair provided an update that the Business Committee has relaunched and began meeting with the business community.

New Business

Board & Staff

Board Members and Board Staff shared State of the Workforce updates based on industry sectors to include the following:

- Hospitality, Retail, Tourism, Food, and Beverage
- Secondary & Post-Secondary Education
- Healthcare
- Construction
- Professional, Technical, Business & Government Services
- Small Businesses, Economic Development, & Community Development
- Service Providers

Adjournment

Charnetia Young

- The next Board Meeting is August August 18, 2021, @ 9:00 a.m. via Virtual Zoom Meeting
- Meeting adjourned at 11:03 a.m.