

**PRINCE GEORGE'S COUNTY
WORKFORCE DEVELOPMENT BOARD (WDB)**

February 16, 2022 Meeting Minutes

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|--------------------------|-------------------------|
| 1. Allie O'Neill | 14. Kari Pompili |
| 2. Brian Courtien | 15. Kelly Bishop |
| 3. Charnetia Young | 16. Mitch Mitchell |
| 4. Dawnn Leary | 17. Natalie Mitchell |
| 5. David Harrington | 18. Pat Philippe |
| 6. Deni Taveras* | 19. Rasheeda Jamison |
| 7. Ebony Stocks^ | 20. Rebecca Boggs^ |
| 8. Erica Berry Wilson | 21. Stacey Butler^ |
| 9. Gloria Brown Burnette | 22. Troy Green |
| 10. Jean-Paul Cadet^ | 23. Dr. Yvette Snowden^ |
| 11. Jeff Henderson | 24. Joshua Harrold |
| 12. Jill Hall^ | 25. Deborah Topcik |
| 13. Jim Rosapepe* | |

^ Designee

*Elected Official

Board Staff & Guest of the Board

Walter Simmons
Jamie Gunnell
Portia Hurtt
Alexander Austin
Ericka Stevens

Vernice Gonzalez
Amanda Wagner
Jeffrey Swilley
Benn Cann

Welcome & Introductions

The meeting opened at 9:05 a.m. and was chaired by Chair Charnetia Young.

Approval of Minutes

Charnetia Young presented minutes for the December 1st, 2021, meeting

- o Motion to approve minutes made by Dawnn Leary; seconded by Brian Courtien

WDB Updates

Walter Simmons

- Amy Petkovsek from MD Legal Aide has stepped down from the Board. Erica Lemon, the Acting Chief of MD Legal Aide, Prince George's County Office, is filling the seat
- Jeff Henderson from Smoot Construction has stepped down from the Board. Omar McIntosh, Sr. Vice President, is filling the seat
- Dr. Snowden has retired from Prince George's Community College. She was the designee for Dr. Williams. Dawn Carter is the designee until further notice
- The Board currently has three vacant positions for individuals representing businesses.
- Youth Committee Relaunch is looking at an official meeting in April
- Board Elections, Brad Frome has volunteered to be the next Board Chair. Charnetia Young made the motion to elect Brad Frome as the next Board Chair. The motion was seconded by Dawnn Leary and carried unanimously. On July 1st, 2022, the position of Chair will transition to Brad Frome.
- NAWB Annual Forum will take place April 11-14 in DC. Board members were invited to attend along with staff and asked to notify Walter Simmons or Jamie Gunnell if interested. Staff Portia Hurtt has been selected to present at the conference. The Board has been nominated for the WIOA Trailblazer Award.

Old Business

Walter Simmons

- MD DOL UI Data Sharing Agreement update. The state did agree to real-time data. Waiting to have it finalized soon.
- Procurement Update Amanda Wagner has been moved into a permanent role at EPG as Chief Operating Officer. Currently have several procurements that are being worked on (Occupational Skills Training, Policy and Compliance Contractor, Business Engagement Contractor, Career Services, WIOA [Youth Services, AJC OSO, Out of School Youth])
- Local Plan Update received the State's and the Governor Workforce Development Board's approval. Submitted plan to County Executive Office for signature. It is not mandatory, but we have developed a Mini Business Services Plan. Over the next few years, we will work to develop a Veteran, Re-Entry, and Youth Plan to create more synergy in the system.

New Business

Alexander Austin

- In February 2022, EPG disbursed \$815,581.49 in Rapid Re-employment Grants. The total amount disbursed for PY20/FY21 is \$1,148,637, resulting in 131 unemployed Prince George's County residents employed.

- Policies Overview

Vernice Gonzalez

- WIOA Priority of Service Policy (Indicates 75% of the individuals that we service under the program need to be a priority of service population) motion made to approve policy by Charnetia Young, seconded by Ebony Stocks. motion passes
- WIOA Selective Service Policy (No Changes) Motion made by Charnetia Young and 2nd by Gloria Brown to approve the policy. Motion Passes.
- WIOA Title I Adult and Dislocated Worker Eligibility Policy (Definition of dislocated worker has been addressed, TEGL 7-20, updated Self-Sufficiency, and updated digital documentation implementations) motion made to approve policy by Charnetia Young and 2nd by Ebony Stocks and carried unanimously.

- **WIOA PY21/FY22 Performance Report**

Vernice Gonzalez

- QTR 2 failed Employment Rate and Credential Attainment
- Youth Credential Attainment exceeded the goal
- Now that centers are re-opening, there is starting to be a backlog

- **WIOA PY21/FY22 Mid-Year Finance Report**

Walter Simmons

- New Finance Director, Catherine Newman, has been onboarded
- Annual Budget \$9,412.727

Adjournment

Dawnn Leary

- The next meeting will be held on April 20th, 2022, at 9:00 a.m. and will be a public board meeting.