

**PRINCE GEORGE'S COUNTY
WORKFORCE DEVELOPMENT BOARD (WDB)**

**Workforce Development Board Meeting Minutes
Wednesday, April 20, 2022**

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Virtual Zoom Meeting

Board Members:

- | | |
|--------------------------|----------------------|
| 1. Allie O'Neill | 14. Jim Rosapepe* |
| 2. Brian Courtien | 15. Joshua Harrold |
| 3. Charnetia Young | 16. Kelly Bishop |
| 4. Dawnn Leary | 17. Angie Rodgers^ |
| 5. Allynn Powell | 18. Mitch Mitchell |
| 6. Deni Taveras* | 19. Natalie Mitchell |
| 7. Ebony Stocks^ | 20. Pat Philippe |
| 8. Dawn Carter^ | 21. Rasheeda Jamison |
| 9. Erica Berry Wilson | 22. Erica LeMon |
| 10. Gloria Brown Burnett | 23. Brad Frome |
| 11. Jean-Paul Cadet^ | 24. Deborah Topcik |
| 12. Stacey Butler^ | |
| 13. Jill Hall^ | |

^Designee

*Elected Official

Board Staff & Guest of the Board

Walter Simmons
Jamie Gunnell
Ericka Stevens
Vernice Gonzalez
Annette Chisolm

Portia Hurtt
Benn Cann
Jeffrey Dufresne
Angela Smith

Welcome

Charnetia Young

The meeting opened at 9:03 a.m. with greetings from Executive Director Walter Simmons.

Approval of Minutes

Charnetia Young

- Minutes for February 18, 2022, meeting were presented for vote to approve
 - Motion to approve the minutes made by Senator Jim Rosapepe; seconded by Stacey Butler, and carried out unanimously.

2022 NAWB Forum Reflections

Board & Staff

- WDB won NAWB's WIOA Trialblazer Award
- Largest attended forum with Board Members and Staff
- Engagement with Board Members and networking opportunities with board members and staff from across the nation
- Good Sessions overall, including those who presented from EPG
- Board members are encouraged to attend next year

2022 NAWDP Annual Conference

Charnetia Young

- Scheduled May 16th – 18th in Las Vegas, NV
- WDB members were invited to attend
- Kari Pompilli is confirmed to attend on behalf of the Board

Board Officers

Board & Staff

- Board member Brad Frome was selected to serve as the next Board Chair, effective July 1, 2022.
- Nominations for Vice-Chair were called; Board member Jacqueline Boles expressed interest in the role.
- All interested parties should notify Jamie Gunnell and or Walter Simmons by May 18
- Vice-Chair selection will be made during June Board Retreat.

Committee Updates

Board & Staff

Finance Committee:

Gloria Brown Burnette & Jeffrey Dufresne

- The Finance Committee presented an update on grant budgets to date, which included WIOA Adult and Dislocated Worker, WIOA Youth, ARPA, and COVID Relief Act.
- A 2022 budget modification was presented for a vote to approve.
 - The Finance Committee motioned to approve the budget modification presented, seconded by Senator Jim Rosapepe and carried out unanimously.

Youth Committee

Jamie Gunnell

- The Youth Committee relaunched in March 2022
- WDB members were invited to join the Youth Committee; All interested were

asked to notify Jamie Gunnell of interest

New Business

Board & Staff

WDB Policies

Staff

WIOA Supportive Services

- Staff presented the updated WIOA Supportive Services Policy to include updated language and new provisions by the State, and a vote was called to approve the new policy.
 - **Motion to approve policy made by Finance Committee, seconded by Deni Taveras and carried out unanimously**

Local Training Provider List Policy

- Staff presented the Local Training provider List Policy, which allows the Board to expand its training provider list to providers outside of traditional WIOA funded providers.
- Allows for providers who are on another state's provider list to participate
- Allows registered apprenticeships automatically opt-in to be on the list
- Allows apprenticeships that are free to be funded through this
- Federal and State providers to opt-in
- The goal is to have over 400 training on the list
- A vote was called to approve the Local Training Provider List Policy
 - **Vote to approve Motion made by Dawnn Leary, seconded by Deni Taveras, and carried out unanimously**

Procurement Update

Walter Simmons

- Increased funding available
- Received five bids for Out of School Youth (Latin American Youth Center will not be reapplying)
- ARPA Career Services Innovation RFP to be released
- Business Services RFP to be released
- Virtual Career Center RFP to be released
- Policy and Compliance RFP to be released
- All RFPs will be sent to the appropriate committee for review before being sent to the Board for a vote to approve

Eckerd One Stop Operator

Angela Smith

- Angela Smith, OSO Area Manager, provided an overview of the status of AJC Largo and AJC National Harbor, highlighting traffic flow, partner communications, and outreach efforts.

Adjournment

Charnetia Young

- Next Board Meeting: Annual Retreat on June 15, 2022, @ 9:00 a.m. – 4:00 p.m.
- Meeting adjourned at 10:30 a.m.