Question No.	Reference Document Name, Page Number, Section Number, Subsection Number	Question/Comment
1.	WDBRFP, page 4 - The project includes a system that supports: *q. Data Migration*	• What is the data migration scope? Case Managers, Seekers, Employers? • A: The migration data consist of job seekers, and staff with different privilege level. Job seeker information may include attachments/uploads related to eligibility. • How many different fields are there in your current data schema? • A: There are data fields in the registration portal, forms, custom sign up forms and management side. We are unable to provide an exact number. • How many different records for each area (seekers, resumes, employers, jobs, programs, enrollments, services, documents)? • A: We are unable to provide an exact number for the 4,000 job seekers enrolled in the current system, however the majority of the records relate to initial intake and eligibility and include services, tagging and related documents that are required for eligibility consideration. • Please provide high level counts/demographics for the number of Employers/recruiters, Case managers, and Seekers/Customers, documents, resumes, etc. to assist with this requirement. • A: We are unable to provide you an exact number for the 4,000 job seekers enrolled in the current system. • Note: migration means also that the data in your system can be migrated out to a new system should the contract not be renewed.
2.	WDBRFP, page 4 - The project includes a system that supports: *s. Integration with partner technology*	• How many integrations are expected? • A: We anticipate integration with at least two platforms • What is the scope of these integrations (i.e., SSO to integrate vendor UI applications, API data integrations, etc.)? • A: The ability to develop Custom Automation/Data Integration that connects other tool to the CRM tool to improve staff workflow and customer experience is preferred. This may include SSO integration and other technical integrations that will be prioritized based on overall system capabilities, complexity of the required work and impact on the staff and customer experience. • For API integrations, can the existing specifications be shared? • A: Examples for API integration include Premier Virtual and WooSender • Please provide a list of either the partner technologies and/or the functionality the partner technology provides.

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		• A: Examples of partner technologies Premier Virtual, Geographic Solutions, and WooSender
3.	WDBRFP, page 4 - Purpose d. A quality method to share information and outcomes with funders and stakeholders, including accurate and timely customized reports.	• Is the expectation that custom reports will be built as part of this implementation? • A: Yes
4.	WDBRFP, page 4 - The project includes a system that supports: *b. New user registration*	• Does the PG County WDB envision that the proposed system 'take over' the current registration process provided by FutureFit? • A: The proposal should indicate your new user registration methodology
5.	WDBRFP, page 4 - The project includes a system that supports: *r. Employer portal to match users to jobs*	• Will there be a need for employers/recruiters to post jobs as well as search for candidates for open jobs? • A: Yes
6.	WDBRFP, page 4 - Capacity - a. System must have the capacity to support a minimum of 25,000 users per year.	• For this requirement, is this the number of unique active seekers/customers accessing a Seeker solution a year? • A: Yes • On average, how many seekers/customers access the current system a month? • A: 400-600
7.	WDBRFP, General	• Will seekers only be searching jobs posted through the employer portal or an aggregation on internet jobs? • A: All of the above if the capability exists.
8.	WDBRFP, page 7 – Proposal Considerations (No. 5)	• PG County WDB is requesting a Cost Proposal that includes travel costs and expenses associated with the discovery, development, launch and active service phases of the project. Would PG County accept consolidated pricing with these costs accounted for as part of the overall rate for G&A-related costs? • A: Yes, that is an acceptable alternative.
9.	WEBRFP, page 5, Section: MINIMUM CONTRACTOR REQUIREMENTS, No. 1, Length of Use	• Would PG County WDB accept a vendor CRM tool that is currently and successfully in use by a public sector workforce organization, and meeting the minimum one year requirement, as of April 2023? • A: Yes
10.	WDBRFP, page 6, Section: TERMS:	• Is the anticipated total funding of up to $250,000 for implementation and the initial term of April 3, 2023 through December 31, 2024? • A: Yes • Does this amount include the option year?

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		• A: No, the amount listed is the funding available for the period specified in the RFP (4/3/23-12/31/24).
11.	WDBRFP, page 6, Section: TERMS:	• Since this RFP is "contingent upon final budget approval", is there any consideration for the WDB to expand the budget to cover costs not mentioned in the RFP such as training and/or specific information regarding the amount of data migration involved with procuring a new system? • A: The maximum budget is listed in the RFP ($250,000)
12.	WDBRFP, page 4, Section: PURPOSE, Letter q. Data Migration	• Has the cost to migrate data into a new system been accounted for in the initial budget? • A: Yes
13.	General Question	• Please provide the name of the incumbent vendor and the period of performance on the existing contract? • A: This question is not relevant to the scope of the RFP.