

**PRINCE GEORGE'S COUNTY
WORKFORCE DEVELOPMENT BOARD (WDB)**

February 15, 2023, Meeting Minutes

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|-------------------------|----------------------|
| 1. Charnetia Young | 9. Jaqueline Boles |
| 2. David Diaz | 10. Jean-Paul Cadet^ |
| 3. Dawn Carter^ | 11. Kari Pompili |
| 4. Dawn Leary | 12. Margaret Shrager |
| 5. Deborah Topcik | 13. Mary Manzoni |
| 6. Ebony Stocks^ | 14. Natalie Mitchell |
| 7. Ericka Lemon | 15. Troy Green |
| 8. Gloria Brown-Burnett | |

^ Designee

*Elected Official

Board Staff & Guest of the Board

Amanda Wagner
Annette Chisolm
Benn Cann
Catherine Newman
Grason Wiggins
Ericka Bailey
Stacey Butler

Jeffrey Dufresne
Khadijah Allen
Shuana Davis
Rachel Jones
Becca Webster
Walter Simmons

Welcome & Introductions

The meeting opened at 9:03 a.m. by Shuana Davis.

- Members, and staff introduced themselves and the company they work with.

2023 Annapolis Update

Grason Wiggins

Grason Wiggins provided an update of the Maryland Legislative Session. Under the Administration's Bills he highlighted three bills:

1. SB 555/HB 549 – Fair Wage Act
2. SB 551/HB 546 – Service Year Option Program
3. SB 549/HB 552 - Build Our Future Grant Program.

Additionally, Grason Wiggins went over various Workforce Development Bills, highlighting:

1. SB 828/HB 988 - Family and Medical Leave Insurance Program – Modifications SB 516/HB 556 - Cannabis Reform bill

Lastly, he provided an update that the Department of Budget and Management (DBM) is currently accepting proposals for funds from county governments and Maryland-based non-profit organizations and institutions who contribute directly toward the Administration's goals and priorities for State government through public-private partnership. All applications are due Friday, February 17th, at 5pm.

Stevens Amendment

Amanda Wagner

All grantees shall clearly state required fiscal language outlined in the Steven's Amendment on all public documents above when issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with Federal funds all non-federal grantees receiving Federal funds shall clearly state:

1. The percentage of the total costs of the program or project which will be financed with Federal money;
2. The dollar amount of Federal funds for the project or program; and
3. The percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources

Motion to approve policy made by Mary Manzoni; seconded by Jacqueline Boles and carried unanimously

Employer Focused Incentive Policy

Amanda Wagner

The Prince George's County Workforce Development Board allows the use of financial incentives paid directly to businesses who meet the qualifications outlined in this policy. The incentives serve to encourage the hiring of unemployed and underemployed Prince George's County residents.

Rapid Re-Employment Grants provide an advanced wage subsidy to businesses that hire unemployed or underemployed Prince George's County residents into full- or part-time permanent positions. Small businesses can qualify for up to 75% of a new employee's salary, and large businesses can qualify for grants covering up to 50% of a new hire's salary for the

first 12 weeks of their employment.

The Prince George's County Apprenticeship Expansion Fund provides a hiring incentive to Registered Apprenticeship and Industry Recognized Apprenticeship employers who fill their registered apprenticeship vacancies with unemployed Prince George's County residents.

Every Registered Apprenticeship and Industry Recognized Apprenticeship program includes structured on-the-job training wherein apprentices get hands-on training from an experienced mentor at a job site.

Motion to approve policy made by Kari Pompilli; seconded by Ebony Stocks and carried unanimously

Career Pathways Planning & Business Advisory

Council Update

Becca Webster

The Prince George's County Workforce Development Board's Business Services Committee, Employ Prince George's Business Services Department and Industry Initiatives Department, Prince George's County American Job Center Community Network partners, and local business leaders collaborated with The Council for Adult and Experiential Learning (CAEL) in 2022 to Career Pathways studies that highlighted current and emerging opportunities in the Healthcare and Retail and Accommodation sectors across Prince George's County.

The ultimate objective of this effort was to identify key occupations along a career pathway, identify and validated educational requirements, skills and competencies for each occupational classification along each career pathway, while ensuring there was a foundational alignment and consensus among all employers.

These studies will be used to guide programming for the Prince George's County American Job Center Community Network and contractual decisions by the Prince George's County Workforce Development Board.

WDB Procurement Update

Amanda Wagner

- Employ Prince George's received four proposals for the Career Pathways Mapping RFP. The proposals were independently reviewed by three evaluators. Scores and comments indicate significant deficiencies in three of the proposals. Proposal evaluators clearly and overwhelmingly recommend CAEL.
Motion to approve proposal made by Jacqueline Boles; seconded by Charnettia Young and carried unanimously.
- Employ Prince George's received seven proposals for the PY23 Summer Youth Connections RFP. Five proposals made it past initial review and were reviewed and scored by the scoring committee. The proposals were independently reviewed by three evaluators. Proposal evaluators clearly and overwhelmingly recommend ADC Management Solutions.
Motion to approve the proposal made by Jacqueline Boles; seconded by Charnettia

Young and carried unanimously.

Mid-Year Fiscal Update

Jeffrey Dufrene

- Jeffrey Dufresne provided an overview of the FY23 budget with total expenditures.
- Jeffrey Dufresne proposes we move \$135,800 from the Eckerd OSY Subgrant to EPG.

Motion to approve Mid-Year Budget Modification – Youth Budget made by Finance Committee; approved unanimously.

Adjournment

Shuana Davis

The next meeting will be held on April 19, 2023 at 9:00 a.m. and will be a public board meeting.

