

**PRINCE GEORGE'S COUNTY  
WORKFORCE DEVELOPMENT BOARD (WDB)**

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**April 19, 2023, Meeting Minutes**

**Board Member Attendees:**

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|-------------------------|-----------------------------------|
| 1. Alexander Austin     | 10. Ebony Stocks                  |
| 2. Allynn Powell        | 11. Gloria Brown Burnett          |
| 3. Brad Frome – Chair   | 12. Ingrid Watson                 |
| 4. Brian Courtien       | 13. Jacqueline Boles – Vice Chair |
| 5. Charnetia Young      | 14. Jill Hall                     |
| 6. David Diaz           | 15. Jim Rosapepe                  |
| 7. Dawn D. Carter       | 16. Kari Pompilli                 |
| 8. Dawnn Leary          | 17. Mary Manzoni                  |
| 9. Dr. Jean Paul Cadet^ | 18. Natalie Mitchell              |

^ Designee

\*Elected Official

**Board Staff & Guest of the Board**

Walter Simmons  
Annette Chisolm  
Catherine Newman  
Chris Ahn  
Grason Wiggins  
Heidi Smith  
Jeffrey Dufresne

Khadijah Allen  
Ptosha Davis  
Rebecca Webster  
Shuana Davis  
Stacey Butler  
Amanda Wagner

**Welcome & Introductions**

**Brad Frome & Jacqueline Boles**

**Approval of Minutes**

**Shuana Davis**

Motion to approve February 15, 2023 minutes made by Mary Manzoni; seconded by and carried unanimously

**Procurement Updates**

**Amanda Wagner & Becca Webster**

#### Previous Board RFP'S:

- Summer Youth Connections – Awarded to ADC Management Solutions. ADC Management Solutions also provided services for the Summer Youth program last year and was successful. Contract has been executed.
- Apprenticeship Expansion Study & Strategy – Awarded to for Urban Institute. The RFP is intended for evaluation and study in our efforts to expand apprenticeship in Prince George's County. Execution will take place in the coming weeks.
- Careers Pathway Mapping Project –Awarded to CAEL. This RFP is our opportunity for us to ensure that we are creating business-driven programs and supporting our business partners and community partners in real time. Additionally, making sure our programs are driven by what is needed by our local community and our business partners. Contract Executed.

#### Current RFP's

- The ARPA Economic Recovery Workforce Innovation Grant. Employ Prince George's released this request for eligible entities to deliver career and workforce services that respond to the negative economic impact of the COVID-19 pandemic.

AJC/One-Stop Committee made a motion to fund KRA and IUPAT 51 as the new providers for the Economic Recovery Workforce Innovation Grant. The motion was unanimously approved.

Brian Courtien Abstained

- Virtual Career Center was released to provide detailed responses from eligible entities to provide a customized virtual career center and customer relationship management system. The solutions proposed by the vendor must support the following objectives and measurable outcomes listed on the RFP.

AJC/One Stop Committee made a motion to select Empyra Oneflow as the new Virtual Career Center provider. The motion was unanimously approved.

#### Upcoming RFP's

- ARPA Programmatic Monitoring (Required by ARPA Legislation) – Maryland Department of Labor requires a third-party external monitoring of the use of the funds. Currently Employ Prince George's are going out for bid for that external monitor. The selected contractor will monitor the way Employ Prince George's has implemented the usage of the funding, essentially, does it meet the requirements of the grant and or the origination of the funds.
- Evidenced Based Practice (Required by Legislation) – The purpose of this RFP is to find a technical assistance with the way Employ Prince George's rolldown the

programming under ARPA. Additionally, identify any issues or challenges. Lastly, build out a technical component that will help us turn some of those findings into an evidence-based model.

### **NAWB & NAWDP Conference Update**

**Shuana Davis**

- NAWB Annual Forum, March 25 – 28, 2023
- NAWDP Annual Conference, May 8-10, 2023 in New Orleans, LA. The conference is sold out, however, there are some virtual options.

Lastly, Shuana Davis Introduced two new Board Members Alexander Austin, President & CEO of Prince George's Chamber of Commerce, and Council Member Ingrid Watson.

### **2023 Maryland General Assembly Workforce**

**Grason Wiggins**

#### **Legislation Overview**

- SB 555/HB 549 - Fair Wage Act
- SB 551/HB 546 – Service Year Option Program
- SB 549/HB 552 - Build Our Future Grant Program
- SB 172/HB 229 - Opportunities for Work (Job Opportunities for High School Students Act)
- SB 156/HB 464 - Prince George's County Reentry Employment Incentive Program – Funding
- HB 1288 – Video Lottery Employee Licenses - Crimes of Moral Turpitude or Gambling Offenses - Alterations
- HB 1136 – Review of State Workforce Development Programs
- SB 104 - Apprenticeships - Representation on the Apprenticeship and Training Council
- SB 283/HB 418 - Mental Health – Workforce Development – Fund Established
- SB 801/HB 1189 - Economic Development - Cybersecurity - Cyber Maryland Program
- SB 906/HB 622 - Economic Development - Industry 4.0 Technology Grant Program

### **WDB Retreat**

**Walter Simmons**

- **Wednesday, June 21, 2023, 9:00am – 5:30pm**

- **Tentative Agenda**

**9:00am – 12pm – Morning Programming**

- Registration & Refreshments (9:00am – 9:30am)
- Virtual economic overview provided by Dr. Anirban Basu, Chairman & CEO, Sage Policy Group, Inc. (9:30am – 10:30am)
- WDB June Board Meeting (10:45am – 12:00pm)

**12:00pm – 1pm – Lunch**

**1:00pm – 3:30pm – Guest Speakers**

- Federal Legislative Update provided by Chris Andresen, Senior Vice President, Dutko GR and lobbyist for the United States Workforce Associations (USWA)
- Apprentice presentation by Robert Lerman, Institute Fellow, Urban Institute (we have commissioned an Apprenticeship Expansion Strategy & Study with the Urban Institute)
- Council for Adult and Experiential Learning (CAEL) Career Pathways Presentation (we have commissioned career pathways reports for all 6 of our in-demand industry clusters)
- Maryland Department of Labor Update, Portia Wu, Secretary of Labor, Maryland Department of Labor

**3:30pm – 4:30pm – Board Discussion for PY23/FY24 (July 1, 2023 – June 30, 2024)**

**4:30pm – 5:30pm – Happy Hour & Networking**

On, Thursday, June 22, 2023 Employ Prince George's will host USDOL for a regional convening.

**WDB Local and Regional Plan Update**

**Shuana Davis**

The Local Plan has been updated and is out for public comment along with the Capital Region Plan. In addition to the Local Regional Plan and the update, the Committee not only

updated one sub plan but two new subplans. The first subplan that was previously in place was Business Services, and the two new subplans are Career Pathways for All and Justice Involved. The plan will be closing out on April 30, 2023 and will be submitted to Maryland Department of Labor on May 1, 2023.

**Adjournment**

**Brad Frome**

Motion to adjourn the meeting made by Jim Rosapepe, seconded by Mary Manzoni, and carried unanimously

