



Board Meeting: Wednesday, April 17, 2024

Hybrid Location:

Zoom Meeting – See Individual Panelist Zoom Link

IUPAT District Council 51 - 4700 Boston Way, # D, Lanham, MD 20706

Attendees

- | | |
|--------------------------|-----------------------|
| 1. Amanda Wagner* | 10. Khadijah Allen* |
| 2. Arika Mitchell | 11. Mary Manzoni^ |
| 3. Brad Frome^ | 12. Natalie Mitchell^ |
| 4. Caroline Rogerson* | 13. Jim Rosapepe^ |
| 5. Dawn D. Carter^ | 14. Tamika Hood* |
| 6. Gloria Brown Burnett^ | 15. Troy Green^ |
| 7. Jacqueline Boles^ | 16. Vernice Gonzalez* |
| 8. Jeffrey Dufresne* | 17. Walter Simmons* |
| 9. Kari Pompilii^ | |

*Board Staff ^Designee

Welcome

Brad Frome

The meeting was opened by Brad Frome at 9:09 am.

Approval of Minutes

Brad Frome

Brad Frome presented the minutes of the meeting on February 21, 2024.

Introduction of New Workforce Development Board Director

Walter Simmons

- Dr. Tamika S. Hood is a highly accomplished professional with a Ph.D. in Organizational Leadership and over a decade of experience in human resources and executive leadership. She has an impressive academic background and holds several professional certifications. Dr. Hood is also a published author, an educator, and a radio talk show host. She enjoys spending time with her family, traveling, exploring DIY projects, and writing poetry.
- Dr. Tamika Hood is undergoing an extensive onboarding process divided into three phases: an overview of workforce development and its history, the application of workforce development components in Maryland and Prince George's County, and compliance with federal requirements. We aim to complete the third phase by June 30. Dr. Hood has already assumed some operations and made changes to meeting procedures. We plan to schedule meetings for her to introduce herself to everyone. Her first meeting as a leader will be in September.

OLD BUSINESS

Summer Youth Connections Contract

Walter Simmons

- The PY24 Summer Youth Connections Employment Program RFP was released on January 31, 2024. The program aims to provide job opportunities, and training, and increase self-efficacy, work experience, and skills required to succeed in today's workforce of young people. The proposal is due on March 4, 2024. The program's contract term will commence on May 1, 2024, and will last until September 30, 2024, with total funding of up to \$200,000.
- RFP responses were received and reviewed by a three-person review committee. Cumulative results from the review committee identified three organizations with the highest cumulative scores. The results for the three highest applications are below, and we ask that you vote to select the winner of the contract.
 1. ADC Management Solutions - 85.33
 2. KRA - 84.67
 3. People for Change Coalition – 82
- Prince George's County Workforce Development Board Staff recommend that the Summer Youth Connections Summer Youth Employment Program Career Services Provider Contract be awarded to ADC Management Solutions.
- As the number of members present was insufficient for a formal vote, an electric doodle poll will be sent out to all members to ensure that each member can cast their vote.

NEW BUSINESS

Board Membership & Composition Updates

Walter Simmons

- Gloria Burnett Brown, former chair of the Finance Committee, announced her departure as Director of Social Services in Prince George's County after 27 years. She accepted the role of Deputy Secretary of Operations for the Department of Human Services. Brown expressed excitement about the opportunity to serve citizens at a higher level and appointed Steven Leggett Krill, her former Chief of Staff, as the acting replacement. She assured everyone that she would continue advocating for the workforce and economic development and improving the lives of children and families.
- Jacqueline Boles and Dr. Cadet have stepped down from their positions on the Executive Committee. Boles resigned as Vice Chair of the Board, while Dr. Cadet resigned as Chair of the Youth Services Standing Committee. However, both remain committed to the Board and will continue to serve. Boles is focusing on expanding Industrial Banks' growth and community investment efforts, while Dr. Cadet recently experienced a family loss.
- During a recent discussion about the Amended & Restated Bylaws of Prince George's County, Walter Simmons brought up several important points. He mentioned that the Workforce Board consists of 22 voting members, with 9 vacancies currently available. Furthermore, he discussed in detail the appointing process outlined in section 2 of the bylaws, as well as the duration of terms stipulated in section 3.

Lastly, Walter also touched on the importance of attendance as outlined in section 5, emphasizing the need for all members to be present during meetings and other relevant events.

- During the meeting, Walter recommended that we seek your assistance in reviewing your network and bylaws and having conversations to suggest potential candidates who meet the required criteria. We are particularly interested in identifying business leaders residing in this region who operate in this county, but whose headquarters are located elsewhere. The committee will accept recommendations until May 15th, and new members will commence their terms in July 2024 through 2027, starting in September. We believe this process will enable us to select the most qualified individuals to join our team and help us achieve our organizational goals.

2024 Reintroduction of Strategic Functions Operations Tracker

Walter Simmons

- During a discussion, Walter Simmons reviewed the Local Workforce Development Board's Strategic Operations Planner. It was observed that the committees had deviated from using the tracker. Considering this, with a new Director in place, it is proposed to revert to using the 17 required functions and allocate them to the standing committees for review. Subsequently, each committee will be tasked with ensuring that the objectives are incorporated into their agendas, thereby ensuring that each goal is met.

June 2024 Retreat (Need Date & Confirming Location)

Walter Simmons

- During the Board Members' meeting, it was noted that the Retreat has been scheduled to coincide with a holiday. As a result, Dr. Tamika Hood has been tasked to send out a survey to determine a suitable date for the annual retreat. Once the date is confirmed, Walter Simmons intends to invite speakers to attend. In particular, he wishes to have an economist from Lightcast address the Board about the report that received national regulations: Rebuilding Our Semiconductor Workforce. The report focuses on Understanding the Demand, Meeting the Need, Finding a Place, and Looking Ahead. It is also possible that Rachael and Rachael will be present to explain what the Blueprint is and what it entails. Lastly, bring in a Board Contractor to come out and help improve the Board. More information will follow once the date of the retreat has been confirmed.

Event & Conference Updates

Walter Simmons

- Below the list of upcoming Events & Conferences:
 1. NAWDP's Annual Conference - "40 Years of Excellence" - will be held in San Antonio, TX from May 20-22, 2024.
 2. The Business Services Academy CAEL Conference will be held in Hanover, MD from August 12-14, 2024.
 3. MACo Summer Conference will be held from August 14-17, 2024.
 4. Raising the Bar will be held from September 24-26, 2024.
- Walter Simmons, the organizer, has requested the Board members to inform him or Dr. Tamika Hood about their interest in attending any of the upcoming conferences. This will help him plan and organize the logistics for each member, ensuring a seamless and productive conference experience.

Meeting Adjournment

Brad Frome

*Next Board Meeting –June Retreat 2024
Location is TBD*



<https://pgcajc.com/workforce-board/>